

Pack 1- Team Work

An individual cannot perform all tasks on his own. He/she needs the support as well as guidance of others to be excellent in whatever he/she does.

A team is:

- ✓ a group of people with a full set of complementary skills required to complete a task, job, or project **with a common objective to achieve**

A group is:

- ✓ a collection of **individuals with varied interests&attitude** – it is not necessary that the group members would have a common objective.

*Coming together is a beginning, keeping together is progress,
working together is success - Arabian Proverb*

Team work!

It means that people will try to cooperate, using their individual skills and providing constructive feedback, despite any differences or personal conflict between individuals.

It is the collective effort of each and every team member to achieve their assigned goal. No member can afford to sit back and expect the other member to perform on his behalf.

It is a cooperative process that allows ordinary people to achieve extraordinary results!

“There is no I in Team Work!”

Tips for a better team work

- ✓ Think about our team first
 - ✓ Discuss together
 - ✓ Avoid conflicts
- ✓ Promote transparency and healthy interaction

Good team work is like a happy marriage!

Behaviors that demonstrate this skill

- Manifest interest in establishing contacts with colleagues;
- Effectively interact with colleagues in different situations;
 - Understand the role of each person in the team;
 - Focus on team goals, not just personal goals;
 - Respect the rights and beliefs of others;
- Empathy: listening and understanding the needs and feelings of others;
 - Active participation in an action;
- Encourage open discussions, share ideas and suggestions with colleagues.

Other 5 Triks for Teamwork

1. The Team Is Clear About Its Mission.
2. Respectful Communication.
3. Strong Commitment.
4. Continuous Improvement.
5. Decisions together.
6. Celebrate differences/diversity.



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